



Birmingham Churches Together

St. George's Community Hub, Great Hampton Row, Newtown, Birmingham B19 3JG

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Dear Friend,

According to our records you did not reply to the letter we sent with November's edition of Birmingham Ecumenical News (BEN). **Unless we hear from you before the end of March, you will be taken off our database list of people who receive by post quarterly copies of BEN.**

We are writing to you again as the nominated contact person who receives our quarterly BEN on behalf of your church or organisation. The copy we send is in addition to the copy posted to clergy / pastors / ministers. They are sent with the expectation that the information in the publication is shared widely through notices, news-sheets and bulletins.

Please confirm you are the appropriate contact person in your church/organisation to receive BEN by filling in the information below or passing it on to someone else who will return it.

If you wish, you can email the information below to: enquiries@birminghamchurches.org.uk or download a form from 'our newsletter' page of the website (www.birminghamchurches.org.uk) and send as an attachment.

With thanks for your cooperation, Revd Colin Marsh and Christine Johnson – 12 February 2012

Personal contact details are kept solely for the purposes of posting BEN and stored on a secure electronic database only available to staff of Birmingham Churches Together.

Your details	
Name (and if applicable, name of person you are replacing)	
Address	
Telephone	
Email	
Name of Church or organisation for which you are a contact person	
Does your priest/minister/pastor know you are listed to receive BEN?	

	Yes or No
Have you looked at your church's entry on our website? www.birminghamchurches.org.uk/find-a-church/	
Are the details correct?	

Please send any corrections on the back of this form and include a 50 word self description of your church to be added to your entry on the website